



City of Kenora
Committee of the Whole
Minutes
Tuesday, October 13, 2015
9:00 a.m.
City Hall Council Chambers

Present:

Mayor David Canfield
Councillor Mort Goss
Councillor Rory McMillan
Councillor Dan Reynard
Councillor Louis Roussin
Councillor Sharon Smith
Councillor Colin Wasacase

Staff: Karen Brown, CAO, Heather Kasprick, Manager of Legislative Services/City Clerk, Rick Perchuk, Operations Manager, Warren Brinkman, Fire & Emergency Services Manager, Todd Skene, Incoming Fire & Emergency Services Manager, Lauren D'Argis, Corporate Services Manager, Tara Rickaby, Planning Administrator, Jennifer Findlay, Economic Development Officer.

A. Public Information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its October 20, 2015 meeting:-

- To amend the 2015 Operating & Capital Budget to withdraw funds from the Fleet Reserve in the amount of \$20,000 to offset the cost of an insurance deductible for bylaw enforcement vehicles
- To amend the 2015 Capital Budget to withdraw funds from the Parks Reserve Fund, of up to \$15,000.00 to construct and electrify a stage at Anicinabe Park.
- To amend the 2015 Capital and Operating Budget to withdraw funds from the Planning Reserves in the amount of \$3,320.00 + HST for the purpose of the consolidation of the Official Plan and Zoning Bylaw.

B. Declaration of Pecuniary Interest & the General Nature Thereof

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance.

Councillor McMillan declared an indirect pecuniary interest as it relates to agenda item number 1.1 (financial statements) and 1.8 (various minutes) with reference to Policing as it relates to his spouse who is a member of the Police Services Board and this report reflects costs attributed to Police Services.

C. Confirmation of Previous Committee Minutes

Resolution #1 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That the Minutes from the last regular Committee of the Whole Meeting held September 8, 2015 and the Special Committee of the Whole Meeting held October 5, 2015 be confirmed as written and filed.

Mayor Canfield introduced the new Fire Chief, Todd Skene and welcomed him to the City.

D. Deputations/Presentations

Lake of the Woods Development Commission Q3 Report

Ron Sabourin presented the Lake of the Woods Development Commission Q3 Report. It has been a busy quarter and they want to highlight the activities in economic development and tourism & special events from July to September 2015.

Q3 business highlights include movement on the Avalon file, the good news from the Community update from Weyerhaeuser, Kenora Forest Products continued progress towards their re-opening, and the sale of the Kenora Shoppers Mall to Plaza Reit.

Q3 highlights from the Tourism side include the Take a Hike campaign and what is shaping up to be Kenora's best tourism summer in many years.

Special events during Q3 included everything from Canada Day to ArtsFest to Harbourfest, KBI and the Matiocki Farmers' Market with weddings, graduations, meetings, and business trades shows in between. There were not many days in Q3 when the Whitecap Pavilion was not in use.

Of course, the big news in special events is the anticipation and readiness for the 2017 Canada Summer Games and the grand opening of the Trans-Canada Trail. Local groups and organizations are beginning to plan for the year of the Path of the Paddle and Oar. October 21st is the Annual General Meeting at the Lake of the Woods Discovery Centre where they will be reporting on Economic Development, Tourism and Special Events of the past year and the plans for the remainder of 2015 and for 2016.

LOWDC is working with the Kenora Business Partners to complete our third annual business survey to determine "How was Summer 2015?" from a business perspective. Hotel and Tourism Kenora numbers are looking strong and will be combined with survey data. Interviews will be completed this month. The Kenora Business Partners include Economic Development, Northwest Business Centre, LOWBIC, Harbourtown BIZ and Kenora & District Chamber of Commerce. They are also working on the development of the Path of the Paddle water route from Thunder Bay to Kenora and into Whiteshell Provincial Park. This tourism product provides business opportunities to existing businesses as well as for the creation of new businesses in the community and the area to service the needs of people travelling the Trans-Canada Trail. The EDO is working with some developers on some tourism-related business opportunities in Kenora.

The LOWDC is active participants on the newly formed Kenora Area Health Care Group looking at some immediate needs in the health care sector and the development of a collaborative, comprehensive long term health care strategy to grow this important sector.

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On September 22, Weyerhaeuser hosted a community breakfast and information update. Employment levels are returning to early 2002/2003. The company has a direct \$10 Million economic impact on local businesses and a combined economic impact of \$65 Million. KFP is continuing to work towards the re-opening with their expanded operation. The EDO is participating on the FP Innovations Provincial Advisory Committee for Value-Added Wood which is helping make connections with other companies.

The LOWDC is working closely with Avalon on their Kenora area project. The project brings an opportunity for a manufacturing facility. They are continuing to work with Confederation College on the establishment of an innovation Manufacturing HUB. They have partnered with Confederation College on the development of a Manufacturing Sector Profile, which will be completed early in the new year.

The EDO is working with a couple of developers on housing projects that will increase the range of housing options in the community. The EDO and the City of Kenora are part of the Kenora Age-Friendly project and working on a Seniors Housing Forum. Surveys have been sent to developers, local contractors and other interested parties to learn more about why this gap in housing has not been filled and how Kenora can encourage seniors' housing development.

The Kenora Shoppers Mall has been sold and the EDO is working with the new owners to learn more about their development plans. The immediate focus will be on simplifying and updating the site. Prior to the completion of the sale, the prospective owners were given a detailed site tour of the community to provide context for the purchase as well as information about the community.

Visitor Numbers are up as in Q3 they saw the following:

Discovery Centre	15,700 visitors	up 11% over 2014 (14,126 visitors)
Pavilion	8,723 visitors	up 3% over 2014 (8,503 visitors)
Annually combined	24,423 visitors	up 8% over 2014 (22,692)

The LOWDC are currently running the Take a Hike campaign in Winnipeg from August 27-October 9, 2015. The Campaign has been run in Winnipeg, Southern Manitoba. The total cost of the Campaign was \$28,000 and was funded through a partnership with the Commission (\$7,000), Harbourn town Biz (\$1,000), The Township of Sioux Narrows- Nestor Falls (\$5,000) and The Kenora Hospitality Alliance (\$15,000). For this campaign we worked with the local trails committee and City of Kenora GIS department to develop and excellent story map tool, which greatly enhanced our trail product offering. To date we have had 6,518 visitors to the Stayinkenora.com website (1,135 unique visitors), vs. 3,300 visits during our fall advertising campaign in 2014. To date the Stayinkenora.com website has had 36,913 visitors to the site compared to 29,533 for a full 12 month period in 2014. Hotels and retail businesses alike have been anecdotally saying that their businesses are up.

In August and September, Tourism Kenora hosted two separate Media Fam Tours. The first was hosting Laurie Nealin, a Free-lance writer, working on behalf of the Winnipeg Free Press. Laurie was here in mid-August and her visit resulted in an excellent article and generous pictorial display in the Winnipeg Free Press on Saturday August 22, 2015. In early September, working the Tourism Northern Ontario and Ontario Tourism Marketing Partnership Corporation (OTMPC), Tourism Kenora hosted a photographer sent here to capture mountain biking and

stand up paddle boarding images for use in regional and provincial promotion. For both of these tours, Tourism Kenora accessed regional funds to fund the costs of the tours.

The market has had great vendor participation through the first 11 weeks. In June, July and August they averaged between 100 and 110 paid vendors per week. That number has decreased to 61 vendors in the first week of September. This is quite typical for this time of the year. The market is on track to meet last year's revenue total without the purchase of the additional Best Way tent. Our current revenue total \$43,956.00 is with an estimated revenue total of \$46,000 compared to \$45,391.00 last year.

We had a very successful events season under the Whitecap Pavilion. Many of the annual major events - Boobie Nights, Canada Day, and KBI reported record numbers of attendance for the 2015 season and the feedback from event hosts and attendees was extremely positive. They held a total of 11 public events in 2015, 12 public events in 2014, and to date, a total of 13 events are booked for 2016 already.

They are in the process of finalizing details of the Winter Bites Promotion and enhancing Winter Carnival for 2016 and working on the National Aboriginal Day Event for June 21, 2016 at the Whitecap Pavilion at the behest of Ogichidaa Warren White with agreement from Mayor David Canfield, which is being led by a community volunteer and supported by an organizing committee comprised of representatives from Grand Council Treaty #3, NeChee Friendship Centre, Kenora Metis, and an observer from Bimose Tribal Council as well as Tourism Kenora, Lake of the Woods Museum and Harbourtown BIZ.

The LOWDC is working with Kenora EATS restaurants to promote great local dining options by publishing the Kenora EATS brochure. They are also working with Confederation College and the Northwestern Ontario Innovation Centre on a Culinary Tourism and Entrepreneurial Workshop. They are working with the Kenora Arts Project (KAP) to increase the profile of local arts and cultural events and opportunities.

They are working actively with Tall Pines Marina on their Phase III development which includes the establishment of the dealership building and shop on the site. This \$5 Million development has become a Brand showpiece as people enter Kenora from the west side. There will be 25 new jobs when the project is completed. They are working with local labour market partners – both school boards, 7 Generations and Confederation College, Northwest Training & Adjustment Board, Shooniyaa Wa Biitong, Ministry of Training Colleges and Universities, LEAP, NeChee Friendship Centre to address local labour market needs.

Mayor Canfield thanked Mr. Sabourin for his presentation and a copy was left with the Clerk.

Timothy Fullmer – Traffic flow for Downtown Kenora

Mr. Fullmer is requesting Council to look at the traffic flow for downtown Kenora. He noted it is nice to hear all the events and things coming to Kenora, however, at peak times the traffic is backed up especially in the summer and he is requesting the City to look at the traffic flows.

Mayor Canfield thanked Mr. Fullmer for his deputation. No copy was left with the Clerk.

Accessibility Advisory Committee Presentation

Denise Mineault and Kerri Holder attend the AODA 10th Anniversary Celebration in Thunder Bay on June 11th to present Kenora's successes in accessibility. Ms. Mineault identified that it was one of the most popular presentations for the day and the progress we have made. There was a full house of people representing various groups and organizations as well as people with a wide range of disabilities.

Ms. Mineault works for Northwest Independent Living Services in Kenora and is the Chair of the Accessibility Committee. She was in a tragic car accident many years ago and has been an advocate for accessibility and improvements to our highways since her accident.

Over the past year the City of Kenora Accessibility Committee has worked diligently to enhance customer access in our community. Having our main downtown area consist of historical heritage buildings, access can sometimes be very limited.

The Committee has worked with these businesses to implement a Stop Gap program to reduce the challenges for persons with disabilities to gain access to these stores. During our two phases of Downtown Revitalization the Committee worked with the City to suggest enhancements to the finishing that would increase access for all persons. The stop gap program was introduced in Kenora in 2014 with Sure Thing Enterprises having the first ramp. These ramps are part of a national program and allow people with power scooters, wheel chairs and mobility aids the ability to access buildings they normally would not have the opportunity to. Once the DTR project was complete, the ramp was no longer required, so it was refurbished to be used at Verti Shade.

Our City has gone through three phases of downtown revitalization which included consultation with the Accessibility Committee. During the first phase, an occupational therapist was a member and provided guidance on the design on the downtown.

Handrails are so important and the City continues to add handrails in many areas including the Harbourfront which allows more visitors to enjoy our beautiful area. The City installed hand rails at our local docks last summer and these provided persons with mobility devices and disabilities to access our docks with greater ease.

The Enabling Accessibility Grant received for the Norman Park enhancements, which will see a beach mat installed which will also provide further access for persons with disabilities in this area to compliment the splash pad park that will be coming. The Norman Park project which will link the Discovery Centre to the Norman Park and this will be another amazing enhancement to our committee.

The Paterson Medical Centre new entrance realignment and power operated door, roadway space for emergency vehicles and passenger vehicle pickup and drop-offs, as well as out of the way traffic flow for taxi waiting will make it so much easier. This project is on target and the community is excited about what this will bring.

Councillor Smith thanked Ms. Mineault for her presentation and the Committee's enthusiasm for accessibility in our community. A copy of her presentation was left with the Clerk and Council.

John Barr – Grinder Pumps

Mr. Barr was present to speak to Council about grinder pumps. Mr. Barr spoke to Rick Perchuk last week and he was helpful in providing some useful information on this issue and Mr. Perchuk's report was reviewed by Mr. Barr. He thanked the Operations Department for servicing city grinder pumps over the past years and particularly since 2006 when the city decided to look after all the pumps in the City. Mr. Barr noted that he wasn't aware of any issues around customer service and the one time in 27 years (year 20) I needed my pump replaced, City staff were there the next morning for no more than an hour, if I remember correctly. The pump has worked fine since then. The grinder pump serving my property on Rabbit Lake Road was installed in 1986, it being probably in the last of the contracts awarded as part of the large Jaffray and Melick communal sewage and water projects undertaken in the early to mid-1980s'. Domestic wastewater is pumped to a low pressure system running east-west on an easement we and others provided across our properties so that everybody in our neighborhood could connect up. The system connects to the Universal Drive low pressure arrangement and ultimately feeds the gravity system on the west end of Rabbit Lake Road flowing to the lift station at Melick Avenue and Veterans Drive and on to the treatment plant.

In today's dollars, Mr. Barr pays about \$8,200 in frontage and connection charges for both the sewer and water (\$4,339.25 actual). In Bancroft, Ontario, of similar topography and geology to Kenora, today's equivalent fee would be about \$3,200, including the connection charges. If they lived on the Airport Road in 2001, they would have paid about \$9,700 in frontage and connection charges for the new water and sewage systems installed there. Plus they paid another \$11,500 (\$6,000 actual) for their share of the connection equipment and labour including the heat traced water line and the connections from their home to the pump canister. Mr. Barr noted it was expensive at the time but well worth it. From start-up, they have paid for the power to the pump and for the power to the heat traces on both the sewer and water lines when they're required.

Mr. Barr noted that he and his wife raised two children from childhood on that initial pump and it failed 20 years after installation, in late 2006. Since then they have had no issues. A neighbor recently needed his pump replaced for the first time after more than 30 years of uninterrupted use and another neighbor, who had his system installed the same year as his family, has never had his pump replaced. The system is tough and, if treated with the proper respect, reliable, likely as reliable as the 65 lift sewage stations in the city, if not more so. Mr. Barr believes the pumps and canisters installed as part of the low pressure collection systems on Rabbit Lake Road and Birchwood Crescent are all of standard design, located external to the home they serve. Those owners who in those years were located on Rabbit Lake Road and Birchwood Crescent signed agreements with Jaffray Melick pertaining to the operation and maintenance of the pumps.

Mr. Barr highlighted some of the facts for Council who were not present the last time he presented in 2006. In the 1980s' the township was under pressure to install a water and sewage collection system in the most cost effective manner possible, low pressure collection was recommended to avoid the capital intensive costs of lift stations and individual grinder pumps, much to the chagrin of many residents, were the chosen option. The township signed use, operation and maintenance agreements with most of the homeowners on Rabbit Lake Road and Birchwood Crescent where the low pressure collection system was installed.

The theory at the time was, in poor economic times, to spread the spending out; save money

on the up-front capital costs but spend more later in operating costs. Kenora, Keewatin and Jaffray Melick amalgamated in the year 2000. In 2004, the city passed a bylaw essentially ridding itself of the JM agreements; in 2006, the decision was reversed and the City agreed to own and maintain all sewage grinder pumps within its boundaries of which there are about 350 according to the September report. The pumps service mainly private homes, some of which are rental properties, some of which are occupied seasonally.

Mr. Barr questioned what happened to initiate the September Report by Mr. Perchuk but it appears that an operational review report by a consultant suggested that additional staffing and money would be required to continue city oversight of the grinder pumps. The September Report was therefore presented to Council and it contained 4 options for review.

It should be noted that had the Towns of Kenora and Keewatin established their core sewage collection systems at the same moment in time as JM, it is conceivable that the city would contain many more grinder pumps discharging to low pressure systems rather than gravity flow systems and the some 65 lift stations it presently employs.

The user pay concept does not place an onus on an individual user within a system to pay additional money for services based on location or site specific characteristics. That is why, up to now, the resident in the west end of Keewatin who discharges wastewater through maybe 8 kilometers of pipe through 3 or 4 lift stations pays the same sewer rate as the resident of the Rideout who's wastewater goes through maybe a half kilometer of pipe and one lift station and the resident of Rabbit Lake Road who's wastewater is deliberately pumped by a grinder pump through maybe two kilometers of pipe and one lift station. The ongoing costs of the operation of grinder pumps need to be considered within the overall revenues provided by all users of the system. Sewer rates in Kenora appear to be among the highest in the Province for communities of similar size, although the rate of increase over the past 9 years appears to be among the lowest at about 7% a year.

The September Report of the Operations Department did not provide any definitive reasons why there should be a shift in the City's treatment of homeowners who are required to use grinder pumps. There is a section titled Department Concerns and Comments they can be summed up as lack of a pump inventory (although it's thought that there are about 350 in total), customer misuse creating repeat service calls, lack of clarity of what's expected on the part of the City and its customers, lack of trained staff, lack of an alternative service provider, and so on. In addition, the City's operational review consultant recommended that the city would need another two dedicated staff and auxiliary equipment to continue looking after grinder pumps. Mr. Barr has not seen any information pertinent to that report that made the consultant come to that conclusion. The September Report calculated that the projected annual cost of servicing and replacing the pumps with two dedicated staff is about \$260,000 per year for salaries, benefits, equipment and 15 new pumps. The servicing cost estimates are completely of whack with the reality of the level of service that the City has provided since 2006. The costs, up to now and according to the September Report, of servicing these pumps have never reached the \$100,000 mark per year with current staffing and equipment levels. Mr. Barr noted that there is no written documentation of exactly what's in, what's out, what level of maintenance can one expect, what to do about those who disrespect the system and so on. Even then, when one doesn't know what the expected service standard is, and he noted that he has never personally heard of one complaint regarding the response of City staff to a malfunctioning pump. They should be commended. There appears to be some confusion as to what exactly the City is doing in servicing and replacing the pumps. The

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information in 2006 suggested that the City had serviced 116 pumps between 2001 and 2004. The September report indicated that 43 pumps were replaced in about the past year but additionally says that an estimated 50 pumps were replaced in the last 5 years. There is no apparent information for the 10 years between 2004 and 2014 but he was recently told the City purchases 15 pumps per year. This just doesn't add up. Even if the city purchased and replaced 50 grinder pumps per year, it wouldn't justify the hiring of two additional staff and the purchase of equipment dedicated precisely to that job. If the City was that under-budgeted for this work item, there would have been little in the way of servicing to the levels achieved since 2006. There is a lack of basic information around what the City has done with servicing grinder pumps.

Discussion of the options outlined in the September Report-Option 1, Option 3, and Option 4. Information is also provided as to what other municipalities in the province are doing such as Oxford County, a regional municipality in southwestern Ontario, east of London, which contains a number of smaller communities such as Ingersoll, Woodstock and Tillsonburg and looks after 141 grinder pump systems and Temagami in NE Ontario which looks after 150 units, many of which are seasonal. Assuming a decision around option 2, he prepared a proposed document which could be a starting point for development of a policy/guideline for the continued operation of grinder pumps and the city/homeowner relationship around their use.

Mayor Canfield thanked Mr. Barr for his presentation and a copy of his presentation and materials were left with each member of Council and the Clerk.

E. Reports:

1. Business Administration **Councillor R. McMillan – Chair**

Councillor Reynard introduced the following item:

1.1 August 2015 Financial Statements

Recommendation:

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora as August 30, 2015.

Recommendation Approved.

Councillor Reynard turned the chair over to Councillor McMillan.

1.2 Q3 Contracts

Recommendation:

That Council hereby receives the information report with respect to contracts awarded within the Corporate Services Manager's approval limits for January to September 2015.

Recommendation Approved.

1.3 Council-CAO Covenant Policy

Recommendation:

That Council gives three readings to a bylaw to adopt a new Council-CAO Covenant Policy #CC 1-1; and further

That Council and the CAO sign off on the new policy effective October 20, 2015; and further

That the Council Gifts and Term Supplies Policy #CC-1-1 be hereby renumbered in the Policy Manual to #CC-3-1.

Recommendation Approved.

1.4 Role Statements Policy

Recommendation:

That Council hereby adopts a new Mayor Role Statement Policy #CC 1-2 to the City of Kenora Comprehensive Policy Manual; and further

That Council hereby adopts a new Council Role Statement Policy #CC 1-3 to the City of Kenora Comprehensive Policy Manual; and further

That Council hereby adopts a new CAO Role Statement Policy #CC 1-4 to the City of Kenora Comprehensive Policy Manual; and further

That the appropriate bylaws be passed for this purpose.

Discussion: Council suggested that these policies be posted in the Chambers to remind Council that they are not administrators and should adhere to these policies on governance. The Cuff report is an important tool for everyone to read including staff and the public. Council previously adopted the full Cuff report and these policies are a starting point to implementing some of the recommendations. It was recommended that Council as a group should meet in a separate meeting to discuss the full report.

Recommendation Approved.

1.5 Parking Permit Policy Amendment

Recommendation:

That Council gives three readings to a bylaw to amend the Parking Meter Permit Policy #LS-1-1.

Recommendation Approved.

1.6 Ontario Medical Association Resolution of Support

Recommendation:

Whereas the Ministry of Health and Long-term Care (Ministry) unilaterally imposed several cuts when the Ontario Medical Association rejected the government's offer during contract negotiations on January 9, 2015; and

Whereas the City of Kenora continues to make access to primary care health care through family physicians a priority for its residents, many of whom are aging; and

Whereas the City of Kenora has committed to working, in partnership, with community stakeholders in the development of a long term Health Care Strategy focused on sectoral collaboration in Kenora Region; and

Whereas the Government of Ontario has recently restricted the number of family physicians who can enter into a Family Health Network or Family Health Organization; and

Whereas these imposed actions will lead to difficulties in recruiting and retaining physicians for the underserved communities in the District of Kenora and other similar areas of the Province; and

Whereas the Ontario Medical Association has also expressed its concern that the Government of Ontario's actions will hurt patient care across the province;

Therefore Be It Resolved That the City of Kenora hereby supports the Ontario Medical Association in their call for the Province to reverse its new policy restricting the number of family physicians who can join Family Health Networks and Organizations; and further

That the City of Kenora supports the Ontario Medical Association in its efforts to ensure a fully-funded health care system that accounts for the demand for care of Ontario's aging and growing population; and further

That a copy of this resolution be sent to the Association of Municipalities of Ontario, the Honourable Eric Hoskins, Minister of Health and Long-Term Care; the Honourable Deb Matthews, President of the Treasury Board, Sarah Campbell, M.P.P. for Kenora-Rainy River; and the Ontario Medical Association. Dr. Michelle Thomas, President Kenora Medical Association (KMA), Dr. Clay Hammett, OMA Representative, Dr. Buzz Pedersen, Lead Physician, FHN, Dr. Brad Kyle, President of Medical Staff at LOWDH

Recommendation Approved.

1.7 Kenora Pickleball Club Sponsorship

Recommendation:

That Council supports the Kenora Pickleball Club's request to name the City of Kenora as a sponsor in their application for funds through the Kenora & Lake of the Woods Regional Community Foundation for replacement of nets, wind nets and equipment.

Recommendation Approved.

Councillor McMillan turned the Chair over to Councillor Reynard to introduce the following item:

1.8 Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- July 30 – Harbour Safety Advisory Committee (Sessions 1 & 2)
- September 8 – Event Centre Committee
- September 15 – Kenora Urban Trails Committee
- September 16 – Environmental Advisory Committee

- September 24 – Lake of the Woods Museum Board; and

That Council hereby receives the following Minutes from other various Committees:

- June 30 – Kenora Police Services Board
- June 30 & July 28 – District of Kenora Home for the Aged Board of Management
- August 28 – Northwestern Health Unit Board of Health; and further

That these Minutes be circulated and ordered filed.

Recommendation Approved.

Councillor Reynard returned the Chair to Councillor McMillan

1.9 Water and Sewer Long Range Financial Plan

Recommendation:

That Council hereby approves the Water and Wastewater Long Range Financial Plan Forecast as required under the Safe Drinking Water Act and Ontario Regulation 453/07.

Discussion: Councillor Reynard suggested that the numbers used in the report should be more realistic for the public to understand the impacts. Corporate Services Manager will update the report to reflect these types of figures that are direct costing to average homeowners. This policy is dictated by the Province and it has to be a user pay system, not base to our taxes. Our decision is how we build adequate reserves for our infrastructure.

Recommendation Approved.

2. Community Services

Councillor D. Reynard, Chair

2.1 Kenora Recreation Centre Commercial Lease

Recommendation:

That Council hereby authorizes the Mayor and Clerk to enter into a seven (7) month lease agreement between the Corporation of the City of Kenora and Rod Stasiuk, effective October 20, 2015 for the Kenora Recreation Centre for the purposes of skate sharpening and hockey accessory retail; and further

That three readings be given to a by-law for this purpose.

Recommendation Approved.

3. Economic Development

Councillor M. Goss, Chair

3.1 Economic Development Intern Application

Recommendation:

That Council hereby directs administration to develop an application for funding to the Northern Ontario Heritage Fund Internship Program for a two year Economic Development Intern.

Recommendation Approved.

3.2 Health Care Sector Update

Health care issues have been at the forefront in the community over the past six months. During the spring of 2015, Kenora area residents began to speak out about the state of health care in Kenora. Their voices were heard via responses to social media posts by Dr. Clay Hammett on issues pertaining to health care delivery in the community.

On June 16, 2015, with support from local physicians, Dr Jillie Retson did a deputation to Council which focused on five key areas:

1. An explanation of the importance of physician recruitment and retention and the need for a centralized process for physician recruitment in Kenora
2. Current state of Health Care in Kenora
3. An Update on changes to Health Care affecting Kenora
4. A proposal for a community based Health Care Commission
5. The role of the City of Kenora

The specific request to the City of Kenora was to ask that the City re-commit to being a partner in Health Care and play an active role in the establishment of a Health Care Commission in the community.

A Health Care Group has been initiated. Councillors McMillan and Roussin together with Ron Sabourin, Lake of the Woods Development Commission Chair and Economic Development Officer Jennifer Findlay have met with some of the key partners in health care to, in partnership, establish a community wide Health Care group to work together to address some immediate issues affecting the Health Care sector and develop a collaborative, long term vision for growing the sector.

At this time, the group includes representation from the City of Kenora, the Lake of the Woods Development Commission, Lake of the Woods District Hospital, family physicians, WNHAC and Kenora Chiefs Advisory and members of the community.

The group is currently focused on addressing Patient Portability, specifically trying to re-open referrals and treatment channels between Kenora and Manitoba. Members of the group have met with Ministry of Health and Long Term Care officials and are also engaged in discussions with medical colleagues in Manitoba.

Mayor Canfield has spoken to both the Ontario and Manitoba Premiers about this issue. Some progress has been made in specific areas, and the work will continue.

The group is hiring a consultant to identify Kenora's recruitment needs and ways to address them. The group is expecting to have recommendations early in 2016.

The group has identified the need for a long term Health Care strategy focused on sectoral collaboration in Kenora, but has not initiated these discussions yet.

The group will complete a Terms of Reference to finalize its membership and raison d'être over the next month or so. The group will continue to communicate on its progress

4. Emergency Services **Councillor C. Wasacase, Chair**

4.1 Fire Chief Appointment

Recommendation:

That Council hereby appoints Todd Skene as the Fire Chief and Manager of Fire and Emergency Services for the City of Kenora; and further

That the appropriate bylaw be passed for this purpose; and further

That Council hereby repeals bylaw number 16-2000, a bylaw that appoints Warren F. Brinkman as the Chief and Manager of Fire and Emergency Services for the City of Kenora.

Recommendation Approved.

Councillor Wasacase read a press release pertaining to the appointment of the new Fire Chief/Manager of Fire and Emergency Services.

5. Operations **Councillor L. Roussin, Chair**

5.1 Bylaw Vehicles Insurance Claim

Recommendation:

That Council hereby approves an additional allocation of \$20,000 to be funded through the Fleet Reserve for the payment of two \$10,000 deductibles for the insurance claim to replace two bylaw vehicles destroyed by water damage during a flooding; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2015 Operating & Capital Budget at its October 20, 2015 meeting to withdraw funds from the Fleet Reserve in the amount of \$20,000 to offset the cost of this payment; and further

That Council gives three readings to a by-law to amend the 2015 budget for this purpose.

Discussion: There was a pump failure during a summer storm and the water flooded the parkade. These vehicles parked in this area were flooded and damaged beyond repair.

Recommendation Approved.

5.2 Cameron Bay Water and Sewer Services – Moncrief Agreement

Recommendation:

That further to Council accepting the tender of Moncrief Construction Ltd. related to Cameron Bay Sewer and Water, authorization be and is hereby given for the Mayor and Clerk to execute an agreement between the Corporation of the City of Kenora and Moncrief Construction Ltd.; and further

That three readings be given to a by-law for this purpose.

Recommendation Approved.

5.3 Grinder Pumps

This item will be deferred indefinitely for future discussion while administration research further background information.

5.4 Keewatin Channel Bridge Construction

Recommendation:

Whereas the required rehabilitation of the Keewatin Channel Bridge has already been deferred for five years causing the bridge to further deteriorate; and

Whereas the City has applied and been denied for funding multiple times for this project; and

Whereas a contractor must be secured in sufficient time to have the joints and concrete safety barriers ordered in the fall of 2015 in order to allow construction to proceed in 2016; and

Whereas the City has submitted an Expression of Interest (EOI) in 2015 for the next intake of the OCIF (Ontario Community Infrastructure Fund) application-based funding for 90% of the project cost; and

Whereas this funding is not expected to be awarded until it would be too late to proceed with the works in 2016; and

Now therefore, let it be resolved that Council hereby approves proceeding with the tender for the required works related to the joint repair on the Keewatin Channel Bridge in the fall of 2015, with the intent of awarding those works in 2015 to allow the City to proceed in 2016, subject to the suitability of the tenders received.

Discussion: This project is at point where this bridge needs to be repaired and the province needs to recognize the uniqueness of Kenora's situation with the 18 bridges. Mayor Canfield will be speaking with the Premier on this significant situation once again.

Recommendation Approved.

5.5 Organizational Review Roads Department Staff Resources

Recommendation:

That Council of the City of Kenora hereby receives the August, 2015, Road Maintenance Report, as prepared by Krishanth Koralalage, Roads Supervisor; and further

That the recommendation to increase the Roads Department staff complement by two (2) 1-Truck Driver and 1 – Operator, based on supporting data within the report be hereby accepted.

Discussion: Operations Manager, Rick Perchuk provided a further detailed analysis and information on the roads staffing for Council consideration. Mr. Perchuk further added that amalgamation really changed the levels between the three towns to one city. We downsized as a result of the mill closure in 2006 and lost two foreman, 3 operators and an additional operator that was never replaced. From amalgamation the department is down six staff. When we go through the budgets there is only so much money for all the requirements of the

City. The roads department does contract out a lot of work because we don't have enough staff to complete the works required. When it comes to winter, levels of service have changed. There is also seasonal work that has to be done and the roads department operates 68% of its time working on roads initiatives. 20 employees but only 14 would be working on the department, otherwise working on other tasks.

***Discussion was held at 11:00 a.m. to introduce a zoning amendment meeting Z03/15 Moncrief.**

Meeting resumed at 11:27 a.m. following the zoning amendment public meeting.

The roads department has lost 6 staff positions, of which two were foreman. There was a shortfall in the levels we had initially since amalgamation. It is difficult to plan for severe weather events. These are non-predicted and you have no idea of how long these events will last. The roads department expectation is 24/7 but it is only a 40 hour work week. Mr. Perchuk understands that we can't staff for extreme situations, and that we are within limited budgets but staff do feel that there is still a shortfall in staff in the roads department. This department is the "go to" department.

City CAO Karen Brown noted that we need to do our due diligence and look at some analysis on the contracting out versus staffing. Because of the work that was done in the original report, there was so much information it outlines the work that we are not keeping up with. Karen feels there is enough evidence to move forward with one full time operator but a second one should be further investigated.

Councillor Roussin noted that he has concerns around productivity. Mr. Perchuk noted that we have very good fleet for operators but not enough staff to operate it. We do not have records of reference to productivity of that equipment or how many miles or loads are completed by the private sector as compared to the same by city employees. The productivity issue is very important noted Councillor Roussin.

Mr. Perchuk noted that it is very difficult to measure how much time it takes to clear each road or highway in the city. A lot of streets are difficult to plow and there are many challenges in maintaining them.

CAO Karen Brown noted that there is some relief needed in the Transfer Station as well and in addition to the works needed in the Roads Department. An additional person could provide relief in this area. Karen reminded Council that the recommendation was to either contract out or add additional staff. This one addition would provide relief in other areas that are required.

Amended Recommendation:

That Council of the City of Kenora hereby receives the August, 2015, Road Maintenance Report, as prepared by Krishanth Koralalage, Roads Supervisor; and further

That the recommendation to increase the Roads Department staff complement by one Operator based on supporting data be hereby accepted.

Recommendation Approved.

5.6 Municipal Streets Snow Plow Tenders

Recommendation:

That the following five (5) grader submissions received from: Titan Contractors Ltd., in the amount of \$140.00/hr. and \$150.00/hr., HST extra, from Pioneer Construction, in the amount of \$160.00/hr. and \$160.00/hr., HST extra, and from Hugh Munro Construction, in the amount of \$178.50/hr., HST extra, to work on a "call as needed" basis only, be hereby accepted; and further

That the following two (2) loader plow submissions received from Titan Contractors Ltd., in the amount of \$125.00/hr. each, HST extra, to work on a "call as needed" basis only, be hereby accepted.

Recommendation Approved.

5.7 Parkade & Chipman Street parking Snow Plow/Sand Tender

Recommendation:

That the quotation submitted by Dunit Contracting, in the amount of \$90.00/hr., HST extra, for snow plowing, and in the amount of \$110.00/Event, HST extra, for sanding, be hereby accepted.

Recommendation Approved.

5.8 August Water & Wastewater Systems summary

Recommendation:

That Council of the City of Kenora hereby accepts the August 2015 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

Recommendation Approved.

6. Property & Planning Councillor S. Smith, Chair

6.1 Canada Summer Games Staff Committee

Recommendation:

That Council of the City of Kenora hereby supports the following City staff members as representatives of the 2017 Canada Summer Games internal organizing committee;

Staff Person	Department
Colleen Neil	Recreation Services Manager
Heather Gropp	Tourism Development Officer
Heather Kasprick	City Clerk
Jennifer Findlay	Economic Development Officer
Morgan Seller	Special Events Coordinator
Tara Rickaby	Planning Administrator
Melissa Shaw	Planning Assistant

Recommendation Approved.

6.2 WSL Site Plan Amendment

Recommendation:

That the Mayor and Clerk of the City of Kenora be authorized to execute Schedule 1 (Drawing A0.1 Rev 5 – March 23, 2015) to an application to amend a site plan agreement between Deadhead Developments Inc.; and further

That the appropriate bylaw be passed for this purpose.

Recommendation Approved.

6.3 Anicinabe Park Stage Budget Amendment

Recommendation:

That Council hereby supports and authorizes the construction of a covered stage at Anicinabe Park to be designed and constructed according to the Ontario Building Code; and further

That Scott Green operator of Anicinabe Park, as a condition of financial support by the City of Kenora, will advise residential neighbours of the plans for construction and intended use of the stage; and further

That Council hereby authorizes the additional allocation of up to \$15,000.00, to be funded from the Parks Reserve Fund; and further

That the maximum funding of \$15,000 shall be used for the construction of the foundation and allocated towards the electrification of the stage which electrical works will be done by using City electrician staff; and further

That public notice is hereby given that Council intends to amend its 2015 Capital Budget at its October 20th, 2015 meeting to withdraw funds from the Parks Reserve Fund, of up to \$15,000.00 to construct and electrify a stage at Anicinabe Park.

Recommendation Approved.

6.4 Green Adventures MOU – Anicinabe Park Stage

Recommendation:

That Council hereby authorizes the Mayor and Clerk to execute a Memorandum of Understanding for the construction and location of a stage at Anicinabe Park to be included in the City's assets; and further

That as this is a direct City asset the appropriate fees for a building permit for this construction be hereby waived; and further

That the appropriate by-law be adopted for this purpose.

Discussion: This is a great community partnership and there have been many community partners step forward to donate materials and supplies. They would like to get the foundation in for this winter and move forward with the development.

Recommendation Approved.

6.5 FoTenn Contract Amendment

Recommendation:

That the CAO of the City of Kenora enter into an amended agreement with FoTenn Planning/Design/Landscape Architecture to provide planning services for the consolidation of the City of Kenora Official Plan and Zoning By-law for a maximum of \$3,320.00 + HST; and further

That the appropriate funds be appropriated from the Planning Reserves as required; and further

That public notice is hereby given that Council intends to amend its 2015 Capital and Operating Budget at its October 20th, 2015 meeting to withdraw funds from the Planning Reserves in the amount of \$3,320.00 + HST for the purpose of the consolidation of the Official Plan and Zoning Bylaw.

That the appropriate bylaws be passed for this purpose.

Recommendation Approved.

6.6 MTO Transfer of Lands – East Melick Road

Recommendation:

That the Mayor and Clerk of the City of Kenora be authorized to execute a transfer agreement between the City of Kenora and the Province, for transfer of Parts 1 and 3 on Plan 23R 7282 at a cost of \$2.00; and further

That the Province assumes the cost of transfer and registration; and further

That said parts be assumed and established as a municipal highway; and further

That the appropriate bylaw be passed for this purpose.

Discussion: Tara spoke with MTO last week and they are legislated to only sell at market value.

Recommendation Approved.

F. Other

- November is Prostate Cancer Awareness month “Movember” creates public awareness of this disease.
- The Keewatin Arena is open and the facility looks fantastic. Many thanks to the staff who worked on the project and before and after pictures are posted at the rink

G. Proclamations

Mayor Canfield then read the following proclamations:

- ✓ **Waste Reduction Week – October 19-25**
- ✓ **Health and Safety Day – November 3**
- ✓ **Veteran’s Week – November 5-11**

H. Next Meeting

- Tuesday, November 10, 2015

I. Adjourn to Closed

Resolution #2 - Moved by Councillor R. McMillan, Seconded by L. Roussin & Carried:

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Committee to move into a Closed Session at 12:10 p.m. to discuss items pertaining to the following:-

- i) A proposed or Pending Acquisition or Disposition of Land (3 matters)**
- ii) Labour Relations (6 matters)**

J. Reconvene to Open Meeting

Council reconvenes to open session at 2:20 p.m. with the following reports from its closed session:-

a) Lease Agreement – Plantz

Recommendation:

That Council hereby authorizes a Lease agreement with 1855092 Ontario Ltd operating as Plantz; and further

That all associated legal fees be the responsibility of 1855092 Ontario Ltd.; and further

That Staff be directed to advise the property owner that the flag pole is to be located on their own property; and further

That the Mayor and Clerk be authorized to execute said lease agreement; and further

That the appropriate bylaw be passed for this purpose.

Recommendation Approved.

b) Transfer of Lands from Lakeside Investment Holdings

Recommendation:

That Council accepts the transfer of a portion of Lakeshore Drive legally described as Right of Way of Spur Railway as shown on Plan M171 PCL 21723; and further

That staff be directed to enter into a transfer agreement with Lakeside Investment Holdings Ltd.; and further

That all associated legal fees be the responsibility of Lakeside Investment Holdings Ltd.; and further

That the appropriate bylaw be passed for this purpose.

Recommendation Approved.

c) Purchase Municipal Lands - 198 Beryl Winder Road

Recommendation:

That staff be directed to advise the applicant that the City of Kenora will not declare lands abutting Lot 12 Plan M133 Pcl 31471 surplus; and further

That the property owner be directed to remove the offending portions of the structure from the municipal shore allowance; and further

That the Chief Building Official be requested to take the steps necessary to have the structures brought into compliance with the City of Kenora Zoning By-law and the Ontario Building Code.

Recommendation Approved.

K. Close Meeting

Meeting adjourned at 2:23 p.m.